

**Minutes of the Core Strategy Development Group
Tuesday 9 February 2010
Medway Room, Sessions House, 10am**

Present:

Angela Slaven (Chair)	Director, Youth and Community Support Services
Claire Martin	KCC - Supporting People team
Mike Barrett	Porchlight on behalf of Executive Board of Providers
Paul Whitfield	Dover DC
Ashley Stacey	Thanet DC
Adrian Hammond	Shepway DC
Ute Vann	KCC – Supporting People team
Dawn Aparc	KCC – Supporting People team
Bob Backhouse	Chair of Service User Panel
Sonia Hicks	Invicta Telecare for Russet Homes
Helen Curtis	Lifeways WKHA
Melanie Anthony	KCC – Supporting People team
Helen Clarke	Tunbridge Wells BC
Jay Edwins	NHS West Kent
Karen Leslie	In Touch
Cathi Sacco	KCC – Kent Adult Social Services, West Kent
Rajinder Manger	West Kent Housing Association
Carol Wrate	Canterbury CC
Rose Ellison	Maidstone Housing Trust
Sue Scamell	KCC – Mental Health
Duncan Bruce	Maidstone BC
Terry Smith	Dartford BC
Kevin Prior	KCC – Supporting People team
Margaret Turner (Minutes)	KCC - Supporting People Team

1.	<p>Apologies</p> <p>Apologies were received from;</p> <p>Janet Walton, Tonbridge & Malling BC Anne Tidmarsh, KCC – Kent Adult Social Services, East Kent Richard Robinson, Ashford BC Pat Smith, Sevenoaks DC Alison Haines Dartford BC Alison Gilmour, Kent & Medway Domestic Violence Co-ordinator Lesleigh Bounds, Kent Drug & Alcohol Action Team Allyson Kay, Amicus Horizon Deborah White, West Kent Housing Association Dave Woodward, KCC – Mental Health Kaks Chahal, Maidstone BC</p>
-----------	--

2.	Introductions
3.	<p>Minutes of previous meeting and Matters Arising</p> <p>The Minutes of the previous meeting were agreed.</p> <p>The Supporting People team will be holding training in relation to reporting performance e.g. outcomes, workbooks and client records in April 2010. The Programme will use performance management information as part of the evaluation of providers in relation to the strategy, monitoring and review and for tendering purposes.</p> <p>There was no Performance Management report because of the lateness in receiving data from St Andrews. A report will be included at the next meeting in May 2010.</p>
4.	<p>Strategic Review of Home Improvement Agencies</p> <p>This report provided a position statement in relation to the Strategic Review of Home Improvement Agencies. The strategic review is taking longer than originally anticipated and the completion date/Action Plan has been adjusted to reflect this. There are further consultations to be undertaken, but those that have taken place have been very good. The Supporting People team will report back to the meeting in May.</p> <p>Kent Adult Social Services asked who had been consulted in their directorate. It was confirmed that some Heads of Service had already been consulted, and there were further consultations in the pipeline.</p> <p>The contents of the report were noted and it was recommended to the Commissioning Body.</p>
5.	<p>Kent Supporting People Five Year Strategy 2010 - 2015</p> <p>The CSDG was presented the current draft of the Kent Supporting People Five Year Strategy 2010-2015. The deadline for the consultation was 1 February 2010. There have been some late submissions a verbal report was provided in relation to these.</p> <p>The Supporting People team has carried out consultations with stakeholders including the Executive Board of Providers, the Service User Panel, all key stakeholders including Kent Adult Social Services.</p> <p>The Supporting People Programme has incorporated as many comments as it could into the strategy, and a further revision will be made to the Commissioning Body. This will include late submissions. However where comments were at complete variance with the overall direction of travel of the strategy and the strategic priorities identified it</p>

	<p>was not possible to incorporate these comments.</p> <p>There was concern expressed at the reduction in duration of floating support from two years to one year. It was agreed that the Programme would discuss the implications of this and work with providers to find a way forward that was satisfactory to both sides.</p> <p>There were questions around the Information contained in Appendix 2, Summary of Consultation Feedback.</p> <p>After further discussion about the content of the report and Draft Strategy it was agreed that both documents should be recommended to the Commissioning Body on 18 March 2010.</p> <p>Once the strategy has been agreed by the Commissioning Body there will be extensive discussions with providers/stakeholders about the implications of the strategy, the implementation of the strategy, and work will be undertaken to ensure that there is a managed process to implement the strategy with key stakeholders.</p>
<p>6.</p>	<p>Glossary</p> <p>This is a standard item.</p> <p>Please let Melanie Anthony know if you have any subject to include.</p>
<p>7.</p>	<p>Any Other Business</p> <p>There was no other business.</p>
<p>8.</p>	<p>Meeting dates for 2010 commencing at 10am</p> <p>Tuesday 11 May – Medway room, Sessions House Tuesday 10 August – Medway room, Sessions House Tuesday 2 November – Rooms Swale 1 and 2, Sessions House</p>